

HOUSING PLAN

RECIPIENT INFORMATION:

Name:		Case #	
Current Address:			
Potential Address:			
Names of family members and relationship			
Gross Monthly Income		Type of Income	
New Full Rent Amount		Percentage of Income	
SW Name		SW Code	

INTERVIEW SCHEDULE:

Date	Type	Completed?
	Initial	
	2 nd month	
	3 rd month	
	4 th month	
	5 th month	
	6 th month	

CURRENT HOUSING SITUATION (Check one):

- () Family lacks a fixed and regular nighttime residence and stays in a publically or privately operated shelter designed to provide temporary living accommodations.
- () Family lacks a fixed and regular nighttime residence and stays in a place not designed for, or ordinarily used as, regular sleeping accommodations for human beings.
- () Family is in receipt of a court ordered judgment for eviction.

HOUSING HISTORY:

Previous evictions (dates and cause): _____

Homeless history (document each episode over last 5 years, what occurred, could it have been avoided, what changes could have been made to avoid eviction?)

:

INCOME:

Name: _____ Income \$ _____ Source: _____
Name: _____ Income \$ _____ Source: _____
Name: _____ Income \$ _____ Source: _____
Name: _____ Income \$ _____ Source: _____

MONTHLY EXPENSES (review monthly for changes):

Full rent: \$ _____ Phone \$ _____ Child Care \$ _____ (If not paid by DHA)
Gas \$ _____ Car Payment: \$ _____ Car Insurance \$ _____
Utilities \$ _____ Water/Sewer \$ _____ Cable/Internet: \$ _____
Credit Cards: \$ _____ \$ _____ \$ _____ \$ _____
Other: _____ \$ _____

Discuss what costs are necessary, what can be eliminated:

TENANT SCREENING BARRIERS:

Barrier	Notes

HOUSING RETENTION BARRIERS:

Barrier	Notes

HOUSING PLAN:

Remember: Be specific, address each barrier, how progress will be measured, each referral made expectation of ability to pay rent once subsidies end..

GOAL/ACTION/DETAILS/DUE DATE:

Initial Month:

2nd Month Update: *(On target?, updates on what needs to be accomplished before subsidy ends)*

3rd Month Update: *(On target?, updates on what needs to be accomplished before subsidy ends)*

4th Month Update: *(On target?, updates on what needs to be accomplished before subsidy ends)*

5th Month Update – last month of subsidy: *(On target?, updates on what needs to be accomplished before subsidy ends)*

Final Month Update – last month of services:

GOAL/ACTION/DETAILS/DUE DATE:

2nd Month Update: *(On target?, updates on what needs to be accomplished before subsidy ends)*

3rd Month Update: *(On target?, updates on what needs to be accomplished before subsidy ends)*

4th Month Update: *(On target?, updates on what needs to be accomplished before subsidy ends)*

5th Month Update – last month of subsidy: *(On target?, updates on what needs to be accomplished before subsidy ends)*

Final Month Update – last month of services:

GOAL/ACTION/DETAILS/DUE DATE:

2nd Month Update: *(On target?, updates on what needs to be accomplished before subsidy ends)*

3rd Month Update: *(On target?, updates on what needs to be accomplished before subsidy ends)*

4th Month Update: *(On target?, updates on what needs to be accomplished before subsidy ends)*

5th Month Update – last month of subsidy: *(On target?, updates on what needs to be accomplished before subsidy ends)*

Final Month Update – last month of services:

GOAL/ACTION/DETAILS/DUE DATE:

2nd Month Update: *(On target?, updates on what needs to be accomplished before subsidy ends)*

3rd Month Update: *(On target?, updates on what needs to be accomplished before subsidy ends)*

4th Month Update: *(On target?, updates on what needs to be accomplished before subsidy ends)*

5th Month Update – last month of subsidy: *(On target?, updates on what needs to be accomplished before subsidy ends)*

Final Month Update – last month of services:

GOAL/ACTION/DETAILS/DUE DATE:

2nd Month Update: *(On target?, updates on what needs to be accomplished before subsidy ends)*

3rd Month Update: *(On target?, updates on what needs to be accomplished before subsidy ends)*

4th Month Update: *(On target?, updates on what needs to be accomplished before subsidy ends)*

5th Month Update – last month of subsidy: *(On target?, updates on what needs to be accomplished before subsidy ends)*

Final Month Update – last month of services:

Other Notes: